

Process to Join a Classroom!

Expectations for Virtual 1:1 Academic Tutor Volunteers

Stage #1 Required Clearance

A) APPLY

Apply Online
After staff approval, you will receive next steps via email:
osv@oaklandedfund.org

B) ONBOARDING

See full checklist
Overview:
1) Orientation
2) Fingerprinting
3) Set Up Tech
4) Liability Waivers

Stage #2 Matching with a Classroom

C) SELECT PLACEMENT

Once you are cleared, we will share with you a webpage of options. You can select the best fit - we are here to help!

D) MEET AND GREET

We will facilitate an intro to the educator with prompts, including setting expectations and meeting the student.

Stage #3 Ongoing Reporting

E) SESSION RECORDING

Every time you go to volunteer, record your zoom sessions and prepare to upload them weekly.

F) SUBMIT HOURS

Every Friday, we will email you to please submit your volunteer hours, session recording, and experience for the week.

Virtual volunteers are responsible for setting up and learning Zoom on their own before service begins.